

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
APRIL 21, 2008 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Donna Urban, President	<i>(Education Committee)</i>
Richard M. Ritter, Vice President	<i>(Finance Committee)</i>
Diane M. Brownfield	<i>(Education / Community & Student Relations Committees)</i>
J. Neil Campbell	<i>(Finance & Operations Committees)</i>
Donald R. Holt, Jr.	<i>(Finance Committee)</i>
Paul L. Johnson	<i>(Operations Committee)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
Robert M. Knecht	<i>(Education / Community & Student Relations Committees)</i>
Richard A. Saha, Sr.	<i>(Community & Student Relations Committee)</i>

Student Representatives:

Jasmine Kurtz, Sr. Class Representative
Julia Ward, Jr. Class Representative

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the March 25, 2008 School Board meeting subject to any addition, deletions, modifications or clarifications.
(Enclosure)

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An Executive Session will be held at 6:00 p.m. on Monday, April 21, 2007 for legal and personnel reasons.

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
May 13, 2008	6:00 PM	All Committee Meetings	9/10 Center Auditorium
May 20, 2008	6:00 PM	Public Budget Meeting	9/10 Center Auditorium
May 27, 2008	7:00 PM	School Board Meeting	9/10 Center Auditorium

BOARD PRESIDENT'S REPORT

Presentation by the Coatesville Area Senior High School Students - Rob Fisher, Principal.

SPECIAL REPORTS

STUDENT REPRESENTATIVE'S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (School Board President)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. **FINANCE COMMITTEE** (Don Holt, Chair)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable for March 31, 2008:

Fund	Paid
General Fund – 10	\$ 4,095,355.25
Capital Reserve Fund – 22	336,418.50
Athletic Fund – 29	6,487.32
Capital Projects Fund-32/2007 GOB	0.0
Food Service – 51	130,718.08
Trust Fund – 71	0.0
Student Activities Fund – 81	36,991.87
Agency Fund – 89	3,637.77
TOTAL	\$ 4,609,608.79

B. **Treasurer’s Report**

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report submitted for March 31, 2008.

C. **Budget Transfers**

RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers in the amount of \$4,094,463.45.

D. **Schedule of Investments**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments for the month ending March 31, 2008.

E. **Student Parking Fees 2008-2009**

RECOMMENDED MOTION: That the Board of School Directors approves the student parking fee at the Campus for the 2008-09 school year in the amount of \$80.00.

F. **Chester County Intermediate Unit 2008-2009 Core Services Budget Adoption**

RECOMMENDED MOTION: That the Board of School Directors approves the 2008-09 Chester County Intermediate Unit Core Services Budget in the amount of \$14,903,252; CASD’s contribution will be \$49,742.

G. **Chester County Intermediate 2008-2009 Occupational Education Budget Adoption**

RECOMMENDED MOTION: That the Board of School Directors approves the 2008-09 Chester County Intermediate Occupational Education Budget in the amount of \$19,603,379 (7.2% increase); CASD’s contribution will be \$1,981,198 (3.0% increase).

H. Football/Sports Accident & Voluntary Student Accident Insurance

RECOMMENDED MOTION: That the Board of School Directors approves the purchase of Football/Sports Accident and Voluntary Student Accident Insurance from American Management Advisors with the following rates for the 2008-09 school year: Football/Sports Total: \$10,523 (*\$9,300 Base Premium, \$1,223 Catastrophic*) and Voluntary Plan (K-12): School Hours - \$24; and 24-Hours - \$85.

I. 2008-2009 General Fund Budget

RECOMMENDED MOTION: That the Board of School Directors tentatively adopts the 2008-2009 General Fund Budget in the amount of \$135,781,135 with the current real estate tax millage set at 26.50.

J. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Badawi, Deborah, Assistant Principal for the Rainbow Elementary School. Letter Dated: 3/26/08. Reason: Retirement. Effective: 6/13/08.

b. CATA

- 1) Chermack, Michael, Social Studies Teacher for the South Brandywine Middle School. Letter Dated: 4/1/08. Reason: Personal. Effective: 4/1/08.
- 2) Hodgson, Donna, Special Education Teacher for the Scott Middle School. Letter Dated: 4/1/08. Reason: Personal. Effective: 6/30/08.
- 3) Pilotti, Barbara, Kindergarten Teacher for the Caln Elementary School. Letter Dated: 4/8/08. Reason: Retirement. Effective: 6/18/08.
- 4) Sterling, Donna, Kindergarten Teacher for the Rainbow Elementary School. Letter Dated: 4/16/08. Reason: Retirement. Effective: 6/18/08.

c. CATSS

- 1) Zangari, Kim, 2 hr./Student Days Cafeteria/Playground Aide for the Rainbow Elementary School. Letter Dated: 3/24/08. Reason: Personal. Effective: 3/14/08.

d. FEDERATION

e. EXTRA DUTY

- 1) Austin, Larry, Boys' Assistant Football Coach for the Coatesville Area High School Campus. Letter Dated: 3/26/08. Reason: Personal. Effective: 3/26/08.
- 2) Hamilton, Devyn, 8th Grade Girls' Field Hockey Coach for the Scott Middle School. Letter Dated: 4/15/08. Reason: Personal. Effective: 4/15/08.
- 3) Luminella, Angela, Majorette Instructor for the Coatesville Area Senior High School. Letter Dated: 4/10/08. Reason: Personal. Effective: 4/10/08.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Brown, Judie, Library Secretary for the South Brandywine Middle School. Posted: 2/28/08 (Kuntz). Salary: \$15.00/hr. Effective: 4/22/08. SP4: Pending.
- 2) Jones, Rita, 2 hr./Student Days Cafeteria/Playground Aide for the Reeceville Elementary School. Posted: 3/4/08 (Benkovich). Salary: \$9.50/hr. Effective: 4/23/08. SP4: Staff
- 3) Neff, Marie Sue, Substitute Secretary for the Coatesville Area School District. Salary: \$14.00/hr. Effective: 4/23/08. SP4: Staff.
- 4) Talawally, Fatumata, 2 hr./Student Days Cafeteria/Playground Aide for the Friendship Elementary School. Posted: 10/10/07 (Middleton). Salary: \$9.50/hr. Effective: 4/22/08. SP4: Approved.
- 5) Turner, Burdena, 2 hr./Student Days Cafeteria/Playground Aide for the King's Highway Elementary School. Posted: 8/27/07 (Groce). Salary: \$9.50/hr. Effective: 4/23/08. SP4: Approved.

d. FEDERATION

- 1) McPhail, Barbara, Substitute General Utility Worker for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 4/23/08. SP4: Pending.
- 2) Young, Linda, Substitute General Utility Worker for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 4/23/08. SP4: Pending.

e. EXTRA DUTY

- 1) Ford, Keith, Assistant Softball Coach for the Coatesville Area High School Campus. Posted: 2/6/08 (Wood). Salary: \$2,286.00. Effective: 2007-2008 School Year. SP4: Approved.
- 2) Johnson, Chris, Assistant Band Director for the Coatesville Area High School Campus. Posted: 10/18/07 (Ware). Salary: \$3,807.00. Effective: 2008–2009 School Year. SP4: Staff.
- 3) Kishbaugh, Alicia, Grant Funded 21st CCLC After School Program Aide for the South Brandywine Middle School. Posted: 11/7/07 (Kuntz). Salary: \$10.50/hr. Effective: 4/23/08. SP4: Approved.

3. Creation of New Position(s)

RECOMMENDED MOTION: That the Board of School Directors approves the following new positions:

4. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

b. CATA

- 1) Hamilton, Devyn, Guidance Counselor for the Scott Middle School. Letter Dated: 2/26/08. Reason: FMLA/Childrearing Leave. Effective: 6/3/08 – 9/22/08.

c. CATSS

d. FEDERATION

- 1) Bruggar, Cheryl, 5.5 hr./Student Days General Utility Worker for the Coatesville Area High School. Letter Dated: 3/12/08. Reason: FMLA. Effective: 3/12/08 – 4/16/08.
- 2) Mize, Shawn, 4.5 hr./Student Days General Utility Worker for the South Brandywine Middle School. Letter Dated: 3/12/08. Reason: FMLA. Effective: 3/24/08 – 5/5/08.

5. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Johnson, Charlene, move from 2 hr./Student Days Cafeteria/Playground Aide for the Gordon Elementary School to 6.5hr./Student Days One on One Instructional Aide for the North Brandywine Middle School. Posted: 3/7/08 (Moreno). Salary: \$12.50/hr. Effective: 4/23/08. SP4: Staff.

6. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. FEDERATION

- 1) Cunningham, Mark, move from Grounds Keeper "B" @ \$23.24/hr. to Grounds Keeper "A" @ \$23.62/hr. for the Coatesville Area School District. Effective: Retroactive to 3/13/08.
- 2) Ibrahim, Alie, move from Custodian "D" @ \$17.02/hr. to Custodian "C" @ \$17.38/hr. for the South Brandywine Middle School. Effective: Retroactive to 3/25/08.
- 3) Lepori, Arthur, move from Head Custodian "C" @ \$21.16/hr. to Head Custodian "B" @ \$21.54/hr. for the North Brandywine Middle School. Effective: Retroactive to 3/13/08.
- 4) Myer, Victoria, move from "C" Level General Utility Worker @ \$13.60/hr. to "B" Level General Utility Worker @ \$13.98/hr. for the Rainbow Elementary School. Effective: Retroactive to 3/25/08.
- 5) Trego, Matthew, move from Labor Pool "B" @ \$17.76/hr. to Labor Pool "A" @ \$18.28/hr. for the Coatesville Area School District. Effective: Retroactive to 2/8/08.
- 6) Washington, Barbara, move from Custodian "C" @ \$17.38/hr. to Custodian "B" @ \$17.76/hr. for the Coatesville Area Senior High School. Effective: Retroactive to 3/25/08.

7. **Tenure**

RECOMMENDED MOTION: That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Lisa Guido – 3/22/08
Andrea Dotterer – 3/29/08

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **Compaq Notebook Computers Purchase**

RECOMMENDED MOTION: That the Board of School Directors approves the purchase of Compaq notebook computers in the amount of \$55,146.00 to support the EETT grant project at each of the three middle schools.

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Renovations and Additions to Rainbow Elementary School Bids**

The Rainbow Elementary School bids were opened on April 1, 2008. The total estimated project cost for the renovations and additions to the Rainbow Elementary School project, as submitted to the Department of Education, is \$28,543,797. The total of the apparent low bids is \$24,869,224 with recommended alternates. As can be seen, the bids are \$3,674,573 under budget. Enclosed are the recommendations from the architect. Following are the recommended motions:

RECOMMENDED MOTION: That the Board of School Directors approves Lobar, Inc., as the General Contractor for Rainbow Elementary School, in the amount of \$16,577,000 plus alternate A-3 (\$15,000). Bids were received as follows:

E.R. Stuebner, Inc.	\$16,738,000
Lobar, Inc.	\$16,577,000
SMJ, Inc.	\$16,947,000
Wohlsen Construction	\$17,360,000

RECOMMENDED MOTION: That the Board of School Directors approves Pagoda Electrical, as the Electrical Contractor for Rainbow Elementary School, in the amount of \$3,206,000 less alternate E-11 (-\$25,000), plus alternate E-18 (\$2,000), less alternate E-19 (-\$3,000). Bids were received as follows:

Electri-Tech, Inc.	\$ 3,498,000
Farfield, Inc.	\$ 3,827,000
Greg A. Vietri, Inc..	\$ 3,359,000
Leer Electric	\$ 3,269,000
Pagoda Electric	\$ 3,206,000
Phillips Brothers	\$ 3,294,400

RECOMMENDED MOTION: That the Board of School Directors approves Jay R. Reynolds, as the Plumbing Contractor for Rainbow Elementary School, in the amount of \$1,396,600 plus alternate P-1 (\$1,900). Bids were received as follows:

Dolan Mechanical	\$1,446,000
Domenic DiDonato	\$1,410,000
Frey Lutz Corporation	\$1,436,900
Integrity Mechanical	\$1,474,000
Jay R. Reynolds	\$1,396,600
TMI Commercial.	\$1,624,000
Worth & Company	\$1,551,000

RECOMMENDED MOTION: That the Board of School Directors approves Frey Lutz Corporation, as the HVAC Contractor for Rainbow Elementary School, in the amount of \$3,015,000. Bids were received as follows:

Allstates Mechanical	\$3,994,000
Farfield Company	\$3,483,000
Five Star, Inc.	\$3,874,000
Gaudelli Bros., Inc.	\$3,562,000
Frey Lutz	\$3,015,000
Guy M. Cooper	\$3,770,000
Integrity Mechanical	\$3,509,000
Myco Mechanical	\$3,483,000
Worth & Company	\$3,311,000

RECOMMENDED MOTION: That the Board of School Directors approves The Telephone Man as the Technology Contractor for Rainbow Elementary School, in the amount of \$620,000. Bids were received as follows:

Coastal Comm.	\$ 781,985
The Telephone Man	\$ 620,000
Phillips Brothers	\$ 796,000
Greg A. Vietri	\$ 993,000
Electri-Tech	\$1,078,000
Gooseworks, Inc.	\$ 814,900 (<i>rejected – did not attend mandatory pre-bid</i>)
Tri-M Group	\$ 715,530

RECOMMENDED MOTION: That the Board of School Directors approves Sargent Enterprises., as the Asbestos Abatement Contractor for Rainbow Elementary School, in the amount of \$63,724. Bids were received as follows:

Sargent Enterprises	\$ 63,724
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B. Approval of PlanCon F Attachment C Submission–Rainbow Elem. School

RECOMMENDED MOTION: That the Board of School Directors approves the submission of PlanCon F Attachment C to the Department of Education for the construction of the new Rainbow Elementary School.

C. Approval of PlanCon G Submission – Rainbow Elementary School

RECOMMENDED MOTION: That the Board of School Directors approves the submission of PlanCon G to the Department of Education for the construction of the new Rainbow Elementary School.

D. PSBA Insurance Trust’s Owner Controlled Insurance Program (OCIP)

RECOMMENDED MOTION: That the Board of School Directors approves the Owner Controlled Insurance Program (OCIP) through the PSBA Insurance Trust for the Rainbow Elementary School project at the total estimated cost of \$666,197. The contractor-supplied insurances would be \$66,527 higher.

E. Builders’ Risk Insurance

RECOMMENDED MOTION: That the Board of School Directors approves the Builders Risk Insurance from Peerless Insurance Company through the District’s insurance broker, HRH of Philadelphia, in the amount of \$38,541.00 for the Rainbow Elementary School project.

F. Approval of Equipment Disposal

RECOMMENDED MOTION: That the Board of School Directors approves the disposal of obsolete cafeteria equipment as follows:

East Fallowfield: Toast Maker Grill, Model #RA36D2RA, District Code #5230584

G. Air Filter Bid

RECOMMENDED MOTION: That the Board of School Directors approves the Air Filter Supply Bid for 2008-2009 to Airpure of Philadelphia in the amount of \$18,897.33. Bids were received as follows:

Airpure of Philadelphia	\$18,897.33
Koch Filter Corporation	\$ 7,643.46 (<i>Incomplete bid</i>)

5. COMMUNITY & STUDENT RELATIONS COMMITTEE (*Robert Knecht, Chair*)

A. Review of Policy #808 – Food Services – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Policy #808 – Food Services.

B. High School Golf Booster Club

RECOMMENDED MOTION: That the Board of School Directors approves the High School Golf Booster Club.

C. CASH Trip to France April 2 – April 11, 2009

RECOMMENDED MOTION: That the Board of School Directors approves the High School Trip to France, April 2 – April 11, 2009.

D. Student Discipline Hearings

RECOMMENDED MOTION: That the Board of School Directors approves the Following student disciplinary action(s) as recommended: (*Enclosure*)

<u>Student#:</u>	<u>Actions:</u>
08DH18	15 day expulsion.
08DH19	20 day expulsion.
08DH20	30 day expulsion.
08DH21	Expelled pending evaluation.
08DH22	15 day expulsion.
08DH23	Expelled for balance of the 2007/2008 school year.
08DH24	Expelled for balance of the 2007/2008 school year.
08DH25	30 day expulsion.
08DH26	30 day expulsion.
08DH27	15 day expulsion.
08DH28	Referred to an Alternative Educational Setting.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____